

Proofreading (also proof-reading) traditionally is the reading of a galley proof of text or art to detect and correct production errors. Computerization has required proofreaders to increasingly adopt skill-sets general to desktop publishing. It is common practice for all corrections, no matter how slight, to be given to a proofreader to be checked and initialed. Proofreading is considered a specific skill that must be learned because it is in the nature of the mind to correct errors automatically. Someone not trained in proofreading may not see errors such as missing words or improper usage because their mind is showing them what it is trained to recognize as correct. Proofreading consists of reviewing any text, either hard copy on paper or electronic copy on a computer, and checking for typos and formatting errors.

Proofreading is the final stage of the editing process, focusing on surface errors such as misspellings and mistakes in grammar and punctuation. You should proofread only after you have finished all of your other editing revisions.

Content is important. But like it or not, the way a paper looks affects the way others judge it. When you've worked hard to develop and present your ideas, you don't want careless errors distracting your reader from what you have to say. It's worth paying attention to the details that help you to make a good impression.

Let us make your next project better! We guarantee our work and offer the best service in the proofreading industry. Our editors will proofread your document, ensuring smooth communication of the written concept from the writer to the reader.

We correct grammatical errors that writers may overlook, including mistakes in punctuation, verb tense, spelling, and sentence structure.

We cover all academic areas with a bank of proofreaders who have expertise in a wide range of academic disciplines. IN & OUT TCC is very selective when hiring proofreaders. We do not employ faceless contract proofreaders; at IN & OUT TCC we personally select our proofreaders, and each is highly respected in the proofreading field. All of our proofreaders are educated at least to Masters level (some hold a PhD) with extensive university teaching and examining experience. We guarantee an effective service and offer you 100% satisfaction.